University Curriculum Committee Program and Course Recommendations

[January 16, 2024]

PROGRAMS

4. **Modifications to the Bachelor of Science Computer Engineering Catalog in the College of Engineering.**   **[~~CA~~][A]**

   - https://secure.aa.ufl.edu/Approval/reports/19109
   - Summary:
     - Added CpE program website (cpe.eng.ufl.edu)_
     - Corrected capitalization issues, incorrect description of transfer requirements (missed in previous curriculum update)
     - Changed "CEN3908C" to "CEN4908C" (per recent course number change)
     - Clarified language regarding Physical / Biological science options (per request by ABET accreditation review)
     - Simplified description of technical elective options
     - Explicitly added course limitations (already policy) to catalog
     - Added brief description of Enrichment Elective
   - Comments:
     - ~~Has the change for transfers from 7 to 6 courses already been approved and this is just a technical change in the catalog.~~ This is simply an error in the count in the current catalog that we are correcting. Email, 1/9/24
     - ~~Do any of these changes need additional justification, e.g. the technical electives are now identified by course number (rather than any Physics course at 3000-level or above, for example)?~~
       The following changes are included in the technical elective adjustments:
       - CISE, ECE, Mathematics, Statistics: rewording only; for ECE, rather than excluding most 3000 level courses, switched to an inclusive list.
       - Physics: there are non-Physics courses that are now listed in the Physics department catalog (e.g., cross-disciplinary laboratory). It was never the intention to include such courses, and they may not be classified correctly by an ABET acrceditors to meet requirements. As such, these are now being limited to PHY and PHZ. However, it should be 3000-level of higher; can I correct this? (That was the committee and college's intent.)
       - CAP 3020 and CAP 3027 have been accepted as substitutions historically and have been reviewed for accreditation criteria. As such, the committee felt they should be included here.

- Capstone coursework and internships / cooperatives from other programs were excluded to ensure all internships meet CpE program expectations and requirements for accreditation.
- Practical Work limit of 3 credit hours has been policy and are a limit built-in to the course itself (maximum of 3 credits); this is just codifying it clearly in the catalog.
- Combined practical and independent study limits have always been policy; this is codifying this policy in the catalog. The justification is that, while it is important for students to have the opportunity to complete internships and independent study work, it is also important that such work not overtake education in subfields via recognized and reviewed general coursework.
- Previously, research, independent study, practical work, and outside coursework were addressed separately. The result was that, technically, some students could take just one (1) regular CpE technical elective, with all other courses being non-traditional or non-CpE coursework. The 9-credit cap ensures that at least 9 technical elective credits of regular coursework are completed as part of the degree program.

5. **Proposed Creation of a New Cybersecurity Specialization for the Computer Science Bachelor of Science in the College of Engineering.**   **[CA]**
   - https://secure.aa.ufl.edu/Approval/reports/18513
   - Summary:
     - Creation of new 9 credit specialization.
   - Comments:
     - Please remove all the syllabi from the request. They are not needed for UCC review.
     - It is not clear how the specialization will fit in the curriculum. Does it replace elective courses? Or should this be a certificate. It reads like a certificate. The specialization is a collection of electives. The curriculum specifies that students must take a number of electives. If they take this particular set of electives, they will qualify for the specialization. The classes are part of their CS degree, not separate like a certificate.
     - Is this a specialization in CS-Engineering, CS-CLAS, CS-UFOnline? All?
       - Is the major code provided in the form an actual major code?
       - We intend for the specialization to apply for CS-Engineering, CS-CLAS, CS-UFOnline. At this point, it has only been through the College of Engineering Curriculum committee. It also needs to go through the CLAS curriculum committee.

- Recommend this be reviewed by CLAS prior to approval by the UCC -C. Griffith

6. **Modifications to the Bachelor of Science Microbiology and Cell Science Curriculum in the College of Agricultural and Life Sciences.** **[R]**
   - https://secure.aa.ufl.edu/Approval/reports/18970
   - Summary:
     - Add additional options for completion of critical tracking and required courses: Sem 5. CHM 2210 or CHM2200 or CHM3217
   - Comments:
     - Please upload a Catalog Copy tracked changes document.

7. **Proposed Addition of the Early Childhood Education Major in the College of Education to UF Online.** **[A]**
   - https://secure.aa.ufl.edu/Approval/reports/18985
   - Summary:
     - Establish an online delivery option through UF Online for the Early Childhood Education Bachelor of Arts educator preparation program
   - Comments:
     - None

8. **Modifications to the Educational Psychology and Research Specialization in the College of Education.** **[A]**
   - https://secure.aa.ufl.edu/Approval/reports/18930
   - Summary:
     - Replace EDF 3110 Human Growth and Development with proposed Development in Education (online) from the list of required course for the Educational Psychology and Research track of the BAES
   - Comments:
     - None

9. **Modifications to the Musical Theatre 8 Semester Plan in the College of the Arts. [A]**
   - https://secure.aa.ufl.edu/Approval/reports/18988
   - Summary:
     - TPA 1012 – Introduction to Live Entertainment & Production (3 credits) moved from Semester 1 to Semester 2.

- o Quest 1 Gen Ed Humanities (3 credits) moved from Semester 2 to Semester 1
- o MUT 1111 – Music Theory 1 (2 credits) & MUT 1241L – Aural Skills 1 (1 credit)
  - Both classes were switched from Semester 3 to Semester 4
- o Gen Ed Composition (3 credits) moved from Semester 4 to Semester 3
- Comments:
  - o None

10. Add Career Readiness Requirement to the Information Systems (IST) Major in the College of Business. [~~CA~~][A]
- https://secure.aa.ufl.edu/Approval/reports/19129
- Summary:
  - o Plan removed 3 credit "restrictive elective" from semester 6, and adds 1 credit "explore" course semester 3, one credit "apply" course semester 4 (replacing Internship in Business course), 1 credit Enrich course in both semesters 5 and 6, remove 2 credits of "restricted electives" in semester 8 for 2 credit "advance" course.
  - o All courses are already offered or pending at December UCC meeting.
- Comments:
  - o ~~Are there 2 credit "restrictive electives?"~~ Yes, there are 2 credit "restricted electives" both inside and outside of the college (e.g., within our college – BUL4443, outside of the Warrington College of Business – SDS3481). Email, 1/13/24.

  - o ~~How will transfer students complete this process?~~ Transfer students will be able to complete the first phase of the career readiness requirement using a course that we have been piloting for the past several years: Transfer Success. This is essentially a transfer student version of a freshman experience course. The course is listed in this submission as GEB4930; a request for a new course number for "Transfer Success" is forthcoming from the college. Transfer students complete this course during their first semester in our college (i.e., term "5" of the 8 semester plan). Transfer students will complete the 2nd phase ("apply") in the summer between terms 6 and 7, and are expected to complete the other elements of the career readiness requirement in alignment with the submitted plan. We are building a 4-semester plan for transfer students and plan to distribute this via our website, transfer preview, and of course, in the Transfer Success course.

11. **Add Career Readiness Requirement to the Marketing (MKG) Major in the College of Business.** [~~CA~~][A]
    - https://secure.aa.ufl.edu/Approval/reports/19128
    - Summary:
        - Plan removed 2 credits "restrictive elective" from semester 5 and 3 credits "restricted electives" in semester 6. Adds 1 credit "explore" course semester 3, one credit "apply" course semester 4 (replacing Internship in Business course), 1 credit Enrich course in both semesters 5 and 6, and 2 credit "advance" course.
        - All courses are already offered or pending at December UCC meeting.
    - Comments:
        - ~~How will transfer students complete this process?~~ Transfer students will be able to complete the first phase of the career readiness requirement using a course that we have been piloting for the past several years: Transfer Success. This is essentially a transfer student version of a freshman experience course. The course is listed in this submission as GEB4930; a request for a new course number for "Transfer Success" is forthcoming from the college. Transfer students complete this course during their first semester in our college (i.e., term "5" of the 8 semester plan). Transfer students will complete the 2nd phase ("apply") in the summer between terms 6 and 7, and are expected to complete the other elements of the career readiness requirement in alignment with the submitted plan. We are building a 4-semester plan for transfer students and plan to distribute this via our website, transfer preview, and of course, in the Transfer Success course. Email, 1/13/24.

12. **Add Career Readiness Requirement to the Management (MGT) Major in the College of Business.** [~~CA~~][A]
    - https://secure.aa.ufl.edu/Approval/reports/19127
    - Summary:
        - Plan removed 3 credits "restrictive elective" from semester 6 and 2 credits "restricted electives" in semester 8. Adds 1 credit "explore" course semester 3, one credit "apply" course semester 4 (replacing Internship in Business course), 1 credit Enrich course in both semesters 5 and 6, and 2 credit "advance" course semester 8.
        - All courses are already offered or pending at December UCC meeting.
    - Comments:

- o Are there 2 credit "restrictive electives?" Yes, there are 2 credit "restricted electives" both inside and outside of the college (e.g., within our college – BUL4443, outside of the Warrington College of Business – SDS3481). Email, 1/13/24.

- o How will transfer students complete this process? Transfer students will be able to complete the first phase of the career readiness requirement using a course that we have been piloting for the past several years: Transfer Success. This is essentially a transfer student version of a freshman experience course. The course is listed in this submission as GEB4930; a request for a new course number for "Transfer Success" is forthcoming from the college. Transfer students complete this course during their first semester in our college (i.e., term "5" of the 8 semester plan). Transfer students will complete the 2nd phase ("apply") in the summer between terms 6 and 7, and are expected to complete the other elements of the career readiness requirement in alignment with the submitted plan. We are building a 4-semester plan for transfer students and plan to distribute this via our website, transfer preview, and of course, in the Transfer Success course.

13. **Add Career Readiness Requirement to Finance (FIN) Major in the College of Business.** [~~CA~~][A]
   - https://secure.aa.ufl.edu/Approval/reports/19126
   - Summary:
     - o Plan removed 3 credits "restrictive elective" from semester 4 and 2 credits "restricted electives" in semester 8. Adds 1 credit "explore" course semester 3, one credit "apply" course semester 4 (replacing Internship in Business course), 1 credit Enrich course in both semesters 5 and 6, and 2 credit "advance" course semester 8.
     - o All courses are already offered or pending at December UCC meeting.
   - Comments:
     - o ~~Are there 2 credit "restrictive electives?"~~ Yes, there are 2 credit "restricted electives" both inside and outside of the college (e.g., within our college – BUL4443, outside of the Warrington College of Business – SDS3481). Email, 1/13/24.

     - o ~~How will transfer students complete this process?~~ Transfer students will be able to complete the first phase of the career readiness requirement using a course that we have been piloting for the past several years:

Transfer Success. This is essentially a transfer student version of a freshman experience course. The course is listed in this submission as GEB4930; a request for a new course number for "Transfer Success" is forthcoming from the college. Transfer students complete this course during their first semester in our college (i.e., term "5" of the 8 semester plan). Transfer students will complete the 2nd phase ("apply") in the summer between terms 6 and 7, and are expected to complete the other elements of the career readiness requirement in alignment with the submitted plan. We are building a 4-semester plan for transfer students and plan to distribute this via our website, transfer preview, and of course, in the Transfer Success course.

14. Add Career Readiness Requirement to Business Administration - General Studies (BAG) Major in the College of Business. [~~CA~~][A]

- https://secure.aa.ufl.edu/Approval/reports/19125
- Summary:
    - Submitted plan has been updated to do the following to adjust the credits appropriately: adds 1 credit "explore" phase in semester 3, 1 credit "apply" course in semester 4 (replacing Internship course), 1 credit "enrich" course in semesters 5 & 6, 2 credits "advance" phase in semester 8. Plan removes 4 credits of business elective from semester 6, and 1 credit of elective in term 8 so that program plan adds up to 120 credits.
    - All courses are already offered or pending at December UCC meeting.
- Comments:
    - Are there 2 credit "restrictive electives?" This degree program and plan does not require "restricted electives". Instead, this plan requires "Business Electives". There are 2 credit "business electives" (e.g., BUL4443). Email, 1/13/24.
    - How will transfer students complete this process? Transfer students will be able to complete the first phase of the career readiness requirement using a course that we have been piloting for the past several years: Transfer Success. This is essentially a transfer student version of a freshman experience course. The course is listed in this submission as GEB4930; a request for a new course number for "Transfer Success" is forthcoming from the college. Transfer students complete this course during their first semester in our college (i.e., term "5" of the 8 semester plan). Transfer students will complete the 2nd phase ("apply") in the summer between terms 6 and 7, and are expected to complete the other elements of the career readiness requirement in alignment with the

submitted plan. We are building a 4-semester plan for transfer students and plan to distribute this via our website, transfer preview, and of course, in the Transfer Success course.

15. **Modifications to the Engineering Innovation Minor in the College of Engineering.** [A]
    - https://secure.aa.ufl.edu/Approval/reports/18189
    - Summary:
        - Students will now be able to select up to nine credits of elective courses to satisfy the minor requirements rather than only 6 credits. The requirement for a 3- credit internship is being converted to an option for students, allowing them to use up to 3 credits of an internship to apply to the 9 credits of electives.
        - Additional departmental internships are being added to the course listing.
    - Comments:
        - None

16. **Modifications to the Public Leadership Minor in the College of Liberal Arts and Sciences.**   [~~CA~~][A]
    - https://secure.aa.ufl.edu/Approval/reports/19059
    - Summary:
        - Change name from "Public Leadership" to "Public Service."
        - Students will now need to complete three required classes, an internship (or other experiential learning opportunity focused on public service), and two electives.
        - The total number of credits needed to complete the minor will be reduced from 21 to 15-21 (depending on the number of credits [0-6] earned through the internship).
        - The minimum GPA to add the minor will be reduced from 2.75 to 2.5.
    - Comments:
        - ~~Will students receive assistance in obtaining internship positions?~~ Yes, students in the minor will be invited to apply to the internships offered through the Bob Graham Center as a way to fulfill the experiential learning component. Students may also find relevant internships on their own or with the assistance of the Graham Center's experiential learning coordinator. Email, 1/10/24

17. **Modifications to the Leadership/UF Online Leadership Minor Curriculum in the College of Agricultural and Life Sciences.** **[A]**
    - https://secure.aa.ufl.edu/Approval/reports/19009
    - Summary:
        o Remove course which is no longer offered. (JOU 4700)
        o Add two ethics course options to approved electives. (MMC 3203 & MMC3210
        o Adjust degree audit, course identified as elective in audit when it is required (AEC 3414)
        o Adjust catalog to reflect degree audit.
    - Comments:
        o None

18. **Creation of a Minor in Architecture in the College of Design, Construction and Planning.** **[A]**
    - https://secure.aa.ufl.edu/Approval/reports/18944
    - Summary:
        o The Minor in Architecture is developed for undergraduate students not enrolled in the School of Architecture as a complement to their primary academic program.
        o 15 credits
    - Comments:
        o None

19. CERTIFICATES

NEW UNDERGRADUATE CERTIFICATES

- **Creation of Primatology Certificate.**   **[A]**
  - https://secure.aa.ufl.edu/Approval/reports/17919
  - Summary:
    - 12 credit certificate.
  - Comments:
    - None

- **Creation of Community Engagement Certificate.**   **[R]**
  - https://secure.aa.ufl.edu/Approval/reports/18434
  - Summary:
    - 9 credit certificate.
  - Comments:
    - Please upload catalog copy and a separate request will need to be submitted to the AAC once approved.
    - None of the required courses or electives appear to focus on community engagement in the social issues brought up in the courses. The courses focus on theory and scholarship. Suggest requiring a course specifically in community engagement (internship or other "out of class" activity)?

- **Creation of Violence Against Women Certificate.**   **[R]**
  - https://secure.aa.ufl.edu/Approval/reports/18433
  - Summary:
    - 9 credit certificate.
  - Comments:
    - Please upload catalog copy and a separate request will need to be submitted to the AAC once approved.

- **Creation of Data, Science, & Technology in Sociocultural Contexts Certificate. [R]**
  - https://secure.aa.ufl.edu/Approval/reports/18432
  - Summary:
    - 9 credit certificate.
  - Comments:
    - Please upload catalog copy and a separate request will need to be submitted to the AAC once approved.

CHANGES TO EXISTING CERTIFICATES

- **Modification to the Artificial Intelligence Fundamentals and Applications Certificate.** **[A]**
  - https://secure.aa.ufl.edu/Approval/reports/18953
  - Summary:
    - Add additional elective options for various colleges.
  - Comments:
    - None

COURSE RECOMMENDATIONS

20. PROPOSED NEW UNDERGRADUATE COURSES

Approved	Conditionally Approved	Recycle
GEB 2030- Exploring Careers in Business	SPM 3XXX- Sport Performance Analytics	
GEB 2033- Career Accelerator	HUN 2XXX- Feeding the Planet (Q2P)	
GEB 3225- Special Topics in Business Communication	REL 1XXX- Post Holocaust American Jews (Q1P)	
GEB 4090- Leadership Launch		
PHC 3XXX- Leveraging the Arts to Promote Public Health		
SPM 3XXX- Fundamentals of Coaching: Managing Yourself		
SPM 3XXX- Fundamentals of Coaching: Managing Your Culture		
SPM 3XXX- Fundamentals of Coaching: Managing Your Program		
MGF 1130- Mathematical Thinking		
RUT 3XXX- The Culture of the Cold War		
HSA 4XXX- Health Economics		
HSA 4XXX- Healthcare Operations, Management, Strategy, and Quality		

Business Administration

A. GEB 2030- Exploring Careers in Business   **[R][A]**

- https://secure.aa.ufl.edu/Approval/reports/19094
- Comments:
  - ~~Is this course an elective or required?~~ This course is a required elective; pending the outcome of requests 19129, 19128, 19217, 19216, 19215 the course will be an option within the first phase of the career readiness requirement. In the currently approved catalog, this course is an elective. Email, 1/13/24.

  - ~~UCC form lists a course number but this is a new course request; is this the desired course number (SCNS may change the number).~~ This course is a required elective; pending the outcome of requests 19129, 19128, 19217, 19216, 19215 the course will be an option within the first phase of the career readiness requirement. In the currently approved catalog, this course is an elective.

- UCC form says 1 credit but 2 contact hours. Course schedule is only 7 weeks; top of syllabus says Fall 2023 Mod 1. Are these courses taught in blocks? This course is taught on a modular/quarter schedule (i.e., a unique session calendar, typically labeled BU1, BU2, BU3, or BU4).

- Syllabus says office hours by appt only. Instructor needs to hold regular office hours, per BOG regulations. The office hours availability has been updated to align with the BOG regulations. The revised syllabus has been uploaded to the academic approval system "Spring 2024 - GEB4930 - Exploring Careers in Business - Section97CB-13397 - Syllabus and Class Dates Breakdown_vUCC_Tracked Changes

- Please clarify excused absences section of syllabus – to be consistent with UF policy? Makeups/late submissions also need to be provided consistent with UF policy. Absence policy has been updated to align with UF absence policy and clarify excused absences, and link to UF attendance policy has been included. The revised syllabus has been uploaded to the academic approval system "Spring 2024 - GEB4930 - Exploring Careers in Business - Section97CB-13397 - Syllabus and Class Dates Breakdown_vUCC_Tracked Changes

- Syllabus must include weekly schedule of topics and section on evaluations. Absence policy has been updated to align with UF absence policy and clarify excused absences, and link to UF attendance policy has been included. The revised syllabus has been uploaded to the academic approval system "Spring 2024 - GEB4930 - Exploring Careers in Business - Section97CB-13397 - Syllabus and Class Dates Breakdown_vUCC_Tracked Changes
- Is there a rubric for participation grade? Uploaded

B. GEB 2033- Career Accelerator   [CA][A]
- https://secure.aa.ufl.edu/Approval/reports/19095
- Comments:

  - Prereq states BA or AC, please clarify what this means. Student must be in a major/program within the Warrington College of Business (BA or AC). These indicate college affiliations based on major/program. Email, 1/13/24.

  - Please include make-up policy in-line with UF policy. Make-up policy has been updated to align with UF policy. Revised syllabus has been uploaded to the academic approval system "Spring 2024Career Accelerator Syllabus_UCC Edits_Tracked Changes".

  - Is there a rubric for participation?

- ~~Note: In-class participation is a significant portion of your grade. This grade is based upon your participation and engagement in the following:~~
- ~~Being a positive influence in class and respect the classroom environment (how will this be assessed for a grade?)~~ Uploaded.

C. GEB 3225- Special Topics in Business Communication   [~~CA~~][A]
- https://secure.aa.ufl.edu/Approval/reports/19088
- Comments:
  - ~~Is this course an elective or required?~~ This course is a required elective; pending the outcome of requests 19129, 19128, 19217, 19216, 19215 the course will be an option within the second phase of the career readiness requirement. In the currently approved catalog, this course is an elective. Email, 1/13/24

  - ~~UCC form lists a course number but this is a new course request; is this the desired course number (SCNS may change the number).~~ This course is a required elective; pending the outcome of requests 19129, 19128, 19217, 19216, 19215 the course will be an option within the second phase of the career readiness requirement. In the currently approved catalog, this course is an elective.

  - ~~UCC form says 1 credit but 2 contact hours. Course schedule is only 7 weeks; top of syllabus says Fall 2023 Mod 1. Are these courses taught in blocks?~~ This course is taught on a modular/quarter schedule (i.e., a unique session calendar, typically labeled BU1, BU2, BU3, or BU4).
  - ~~Course description could use some revision to be more course-focused.~~ Course description has been revised to be more course-focused and better align with other rotating topics courses in the UF course catalog:
    - Through rotating special topics and content, this course has two distinct goals: to develop sophisticated, adaptable communication skills by tailoring communication to different audiences and to build and maintain strong professional relationships through communication.
    - Revised syllabus has been uploaded to the academic approval system "Interpersonal Communication for Business and Beyond Syllabus with Updates_rev20240111". The submission form has been revised and resubmitted in the academic approval system.

- o ~~Looks like the course was coded somewhere as Intermediate Topics in Mgmt Communications. Has this course existed previously?~~ This course was piloted in the Fall 2023 term in BU1 and BU2, and was offered as GEB4930.
- o We reviewed the SCNS GEB course inventory and did not find a course coded as Intermediate Topics in Mgmt Communications.

- o ~~Students should not be penalized for missing the first class during drop/add.~~
    - The attendance policy in the syllabus was revised to reflect this comment. The revised syllabus was uploaded "Interpersonal Communication for Business and Beyond Syllabus with Updates_rev20240111".
- o ~~Makeup policy should allow for late submissions in cases of emergency where prior approval couldn't be sought. Please update.~~
    - The late work policy in the syllabus was revised to reflect this comment. The revised syllabus was uploaded "Interpersonal Communication for Business and Beyond Syllabus with Updates_rev20240111".

- o ~~Only 3 questions permitted during office hours. Strongly encourage removing this stipulation from office hour visits for students.~~
    - The office hour policy in the syllabus was revised to reflect this comment. The revised syllabus was uploaded "Interpersonal Communication for Business and Beyond Syllabus with Updates_rev20240111".

D. GEB 4090- Leadership Launch   [~~CA~~][A]
- https://secure.aa.ufl.edu/Approval/reports/19031
- Comments:
    - o ~~Is this course an elective or required?~~
        - This course has been piloted in the undergraduate business school as an elective. Pending the outcome of requests 19129, 19128, 19217, 19216, 19215 the course will be required as a capstone course for all BSBA and BABA campus based majors.

    - o ~~Suggest revising catalog course description so it doesn't refer to "you". UF Business Ready probably shouldn't be referred to in course description or clarified. Course description isn't very clear about what the course is about. Overall, recommend major revision of the course description.~~
        - Course description has been changed to clarify and better align with those in the UF course catalog:
            a. *Capstone course provides a foundation in effective leadership practice grounded in theory and research. Students build upon leadership knowledge and experiences, explore key attributes and behaviors, and develop competencies aligned with organizational and business success.*

- - Revised syllabus has been uploaded to the academic approval system "Syllabus Leadership Launch 23Fall proposed_v2". The submission form has been revised and resubmitted in the academic approval system.

- ~~UCC form has (seemingly) duplicated weekly schedule of topics. Please update or clarify.~~
  - We made a mistake in the original submission and included the weekly schedule of topics twice. This has ben corrected on the UCC submission form and resubmitted in the academic approval system.

- ~~Point value for Leadership and Best Fit final is confusing – UCC form says 14% + 6% of grade, syllabus says 7x2 +6. What does that mean, and what is the value of this assignment?~~
  - Clarified further on syllabus. My Leadership Design is comprised of 7 small parts worth 2 points each (7 x 2) and the Best Fit Final is worth 6 points. Entire course is 100 points = 100%; so, 7x2=14 points = 14%; 6 points = 6%. Syllabus describes it as:
    - a. *My Leadership Design & Best Fit Final*
      (7 parts - complete/incomplete; Best Fit = 6)
      Short, prompted, reflective writing assignments designed to help you learn more about yourself as a leader.
  - Revised syllabus has been uploaded to the academic approval system "Syllabus Leadership Launch 23Fall proposed_v2".

- ~~How is attendance/participation assessed? What is the "cost/benefit analysis" mentioned in syllabus and how does that translate to a grade?~~
  - Cost/benefit of attendance and participation will be judged based on the criteria and explanation pasted in the next bullet below. The specific criteria for this, as with the other assignments, can be found in the "Assignment" on Canvas. Faculty member has added that note to the syllabus, and revised syllabus has been uploaded to the academic approval system "Syllabus Leadership Launch 23Fall proposed_v2".
  - **Course Contribution, Engagement & Attendance** – As adults responsible for your own learning, your attendance and participation are your decisions. However, you will learn more and contribute more to the learning of others, if you are present, involved, and engaged.

    A cost/benefit analysis of your overall contributions will determine your final contribution to the course. This will include your participation and performance in various course activities.
    Here is a general guideline for levels of participation:
    A - (5 points) you are an outstanding, invaluable contributor to the class discussions. You often bring in articles and items of interest to the topics being covered in class. Without your presence, the class discussions would be less intelligent and thoughtful. You actively listen and appear to respect the opinions of your fellow students. When you speak you engage your fellow students. You have high level of enthusiasm and are passionate about learning. You come to every class session prepared and

on time. You know the names of your fellow students and help to empower them to do their best. You care about how your peers are doing in class.

B - (4 points) You are an active participant in the class discussions. You sometimes bring in additional content to share with everyone in the class. You show a great deal of interest and appear to respect the opinions of your fellow students. You often contribute intelligent ideas to the class discussions. You are absent or late to no more than 2 classes.

C - (3 points) You have an acceptable level of class participation. You occasionally participate in a class discussion, although not very much. If you are a naturally quiet person, you at least seem to be paying attention and showing interest. You are absent or late to no more than 4 classes. You know 2/3's of your classmate's names and work well with others.

D - (2 points) You are physically present in class, but your mind seems to be somewhere else. You do not seem to pay attention (or even to disguise your boredom or distraction). You rarely participate in class discussions. You say very little even when called on to answer a question. You are late or absent more than 4 times. You have been seen engaging in distracting/distracted behavior like checking your cell phone or email during class.

F - (1 or below points) You miss class often. You do not participate. You show no interest in the subject matter. You don't complete the readings. You complete the assignments poorly. You don't comment or engage with your fellow students. You put no effort into the class. You are absent or late more than 7 times and you know less than ½ of your fellow classmates.

Adapted (by ? at the University of Delaware) from the work of Anke Wessels, a professor at Cornell University.

- ~~Will students be asked to provide their ungraded journals to the course instructor? If so, syllabus should state.~~
  - No, this is not an official assignment but rather a suggested activity for enriching their leadership learning both during the course and throughout their life-long learning.

- ~~Syllabus says late work is generally not accepted but also includes the catalog attendance/makeup link. Ensure consistency in syllabus.~~
  - Agreed, that item may be confusing. Omitted and defer to UF policy via link. Revised syllabus has been uploaded to academic approval system "Syllabus Leadership Launch 23Fall proposed_v2".

Health and Human Performance

 E. SPM 3XXX- Fundamentals of Coaching: Managing Yourself **[A]**

- https://secure.aa.ufl.edu/Approval/reports/18869

- Comments:
  - None

F. SPM 3XXX- Fundamentals of Coaching: Managing Your Culture   **[A]**
- https://secure.aa.ufl.edu/Approval/reports/18871
- Comments:
  - None

G. SPM 3XXX- Fundamentals of Coaching: Managing Your Program   **[A]**
- https://secure.aa.ufl.edu/Approval/reports/18868
- Comments:
  - None

H. SPM 3XXX- Sport Performance Analytics   **[CA]**
- https://secure.aa.ufl.edu/Approval/reports/19014
- Comments:
  - Will students have previous exposure to R? Should there be some prerequisite R experience? Or course?
    - If this is included in the required pre-req, then please ignore these comments. The instructor for the course confirmed a pre-requisite or additional experience with R is not necessary to successfully complete the course. The instructor will cover how to use R at the beginning of the course.
  - ~~Please separate out make-up section for students.~~

Liberal Arts and Sciences
I. HUN 2XXX- Feeding the Planet (Q2P)   **[CA]**
- https://secure.aa.ufl.edu/Approval/reports/18436
- Comments:
  - Transcript title appears to have a typo (and is longer than course title). Please clarify.
  - Course description does not use "essential".
  - Recommend adding the absence/makeup policy link from the catalog into the section on grading/late submissions. It's in the syllabus but at the bottom with other policies and info, like evals.

J. MGF 1130- Mathematical Thinking   **[A]**
- https://secure.aa.ufl.edu/Approval/reports/19086

- Comments:
  - None

K. REL 1XXX- Post Holocaust American Jews (Q1P)   **[CA]**
- https://secure.aa.ufl.edu/Approval/reports/17191
- Comments:
  - Include publication information for all readings (publisher, publication date).
  - Include details of "Self-Reflection Component": currently nothing is listed on the syllabus.
  - Two "Experiential Learning Components" are listed on the syllabus. Remove this repetition so that only one is listed, since there is only one listed in the "Description of Graded Work."

L. RUT 3XXX- The Culture of the Cold War   **[A]**
- https://secure.aa.ufl.edu/Approval/reports/18955
- Comments:
  - None

Public Health and Health Professions
M. HSA 4XXX- Health Economics   **[R][A]**
- https://secure.aa.ufl.edu/Approval/reports/18982
- Comments:
  - ~~UF already offers ECP 3530 (Health Care Economics, offered by CLAS). Please obtain consult.~~ Consult has been uploaded. 1/11/24

  - ~~Has the minor been submitted to UCC yet? Will this course be required for the new minor?~~ The HA minor is in progress at the college level and is forthcoming. This course is an elective offering within the minor.

  - ~~Is the prereq both HAS 3111 and STA 2023? Will need to be clarified for the catalog.~~ Yes, or an equivalent course.

  - ~~Per syllabus, makeups for quizzes and exams will be different from those otherwise given. This is ok, but reminder that format should be the same (e.g. no oral exams as makeup if regularly scheduled exam is written).~~ All make-up quizzes and exams will follow the same format as the original exam/quiz. This can be noted in the syllabus.

N. HSA 4XXX- Healthcare Operations, Management, Strategy, and Quality   **[CA][A]**
- https://secure.aa.ufl.edu/Approval/reports/19380
- Comments:
  - ~~Has the minor been submitted to UCC yet? Will this course be required for the new minor? The HA minor is in progress at the college level and is forthcoming. The Healthcare Operations course is an elective offering within the minor~~. Email, 1/11/24.
  - ~~Is the prereq both HAS 3111 and STA 2023? Will need to be clarified for the catalog.~~ Both HSA3111 and STA2023 are required

  - ~~There are 10 weekly homework papers, but more than 10 weeks in the semester. How are they being distributed?~~ The homework papers are assigned/distributed to minimize confluence with Exam weeks.

  - ~~How will the peer eval for the group project be graded? Is the 5% based on the quality of the eval submitted by the student about another student, or is the 5% based on another student's evaluation of the given student? In other words, are student peers responsible for 5% of a classmate's grade?~~ Half of this 5% is awarded to Students based on submitting a quality assessment for peers (and themselves), the other half of the 5% is based on the Professor's review/evaluation of assessments provided by the student's peers.

  - ~~Are discussion questions graded per week or as a whole?~~ The completion of Weekly Discussion Questions is fully credited to Students upon submission. The Discussion Question submissions are not graded per se, but reviewed by the Professor each week for their possible addition to the weekly Lecture and/or Class Discussion session.

  - ~~Makeups for quizzes etc should not solely be at the discretion of the instructor (per syllabus) – UF policy re: excused absences/makeups must be followed. Late policy for the course currently differs from makeup policy in syllabus.~~ Updated to reflect, "Opportunities to complete Make up quiz/exams or Other Work will be granted by the professor in accordance with university policy and documentation may be required."

  - ~~Syllabus p. 7 says homework and assignments may be modified as needed. Dates can be adjusted to some extent but distribution/total #/value of each should generally be set for the semester.~~ Updated to

reflect, "Schedule is subject to change. Students will be notified via email of any changes to the syllabus schedule."

O. PHC 3XXX- Leveraging the Arts to Promote Public Health   [~~CA~~][A]
- https://secure.aa.ufl.edu/Approval/reports/19074
- Comments:
  - ~~Please provide required texts for this 3000 level course.~~ There is no required text, all materials will be provided through Canvas. Email, 1/9/24.

21. PROPOSED CHANGES TO UNDERGRADUATE COURSES

Approved	Conditionally Approved	Recycle
ENY 4202- Ecology of Vector-Borne Disease	WIS 4501- Introduction to Wildlife Population Ecology	GLY 2042- Planetary Geology
ENY 4230- Pesticide Application		
MUE 3330- Music in Secondary Schools		
MUE 3311- Music in Elementary Schools		
MUE 3416- Literature and Arranging for School Choirs		
MUE 3417- Literature and Arranging for School Bands		
MUE 4140- Music Student Teaching Seminar		
MUE 4421- Teaching Secondary Choral Music		
MUE 4422- Teaching Secondary Instrumental Music		
MUE 4940- Student Teaching in Music Education		
FIN 4128- Financial Plan Development		
FIN 4132- Estate & Tax Planning		
FIN 4414- Financial Management		
GEB 2015- Business & You: Warrington Welcome		
RTV 3101- Advanced Writing for Electronic Media		
RTV 3303- Audio News and Reporting		

Agricultural and Life Sciences

A. ENY 4202- Ecology of Vector-Borne Disease   [CA][A]

- https://secure.aa.ufl.edu/Approval/reports/18862
- Comments:
    - ~~Syllabus needs clarification:~~ Syllabus has been updated to provide requested information. Updated, 1/12/24.
        - ~~How are weekly quizzes graded?~~
        - ~~What is the analytical writing assignment? Syllabus contains no description of it, when it is due, or how it is graded.~~
        - ~~Provide a description of the "Current outbreaks assignment" due Oct. 31.~~

- ~~How is the online discussion participation graded? Provide expectations and standards for students for that portion of the grade.~~

B. ENY 4230- Pesticide Application **[A]**
- https://secure.aa.ufl.edu/Approval/reports/18858
- Comments:
  - None

C. WIS 4501- Introduction to Wildlife Population Ecology **[CA]**
- https://secure.aa.ufl.edu/Approval/reports/18574
- Comments:
  - ~~CALS requires two syllabi (old and new), but this is confusing at the UCC level, please remove from request (it will still be attached to the request in system).~~ Removed.
  - Course description in syllabus does not match the catalog, please update or clarify.
  - 16 week schedule provided, but it seems the 1st and last weeks are half weeks, please clarify.

Arts

D. MUE 3330- Music in Secondary Schools **[A]**
- https://secure.aa.ufl.edu/Approval/reports/19079
- Comments:
  - None

E. MUE 3311- Music in Elementary Schools **[A]**
- https://secure.aa.ufl.edu/Approval/reports/19077
- Comments:
  - None

F. MUE 3416- Literature and Arranging for School Choirs **[A]**
- https://secure.aa.ufl.edu/Approval/reports/19078
- Comments:
  - None

G. MUE 3417- Literature and Arranging for School Bands **[~~R~~][A]**

- https://secure.aa.ufl.edu/Approval/reports/19084
- Comments:
  - The current prereq is "Music major". This is not listed in the form. Updated, 1/10/24.
  - Course description in syllabus is not the one in the catalog
  - Only 3 absences (excused or not excused, no difference), excused absences may not be limited to three. Please be sure this is consistent throughout the syllabus.

H. MUE 4140- Music Student Teaching Seminar   [CA][A]
- https://secure.aa.ufl.edu/Approval/reports/19081
- Comments:
  - The current prereq is "Music major". This is not listed in the form.
  - "The University of Florida recognizes the following acceptable reasons for absence". Recommend directly linking to UF absence policy, currently missing.

I. MUE 4421- Teaching Secondary Choral Music   [A]
- https://secure.aa.ufl.edu/Approval/reports/19080
- Comments:
  - None

J. MUE 4422- Teaching Secondary Instrumental Music   [CA][A]
- https://secure.aa.ufl.edu/Approval/reports/19083
- Comments:
  - The current prereq is "Music major". This is not listed in the form.
  - "The University of Florida recognizes the following acceptable reasons for absence". Recommend directly linking to UF absence policy, currently missing.

K. MUE 4940- Student Teaching in Music Education   [CA][A]
- https://secure.aa.ufl.edu/Approval/reports/19082
- Comments:
  - "No late assignments or presentations will be accepted." Needs statement on excused absences.
  - Needs a 15 week topics list, not a course calendar as is currently included.

Business Administration

L. FIN 4128- Financial Plan Development   **[A]**

- https://secure.aa.ufl.edu/Approval/reports/19037
- Comments:
  - None

M. FIN 4132- Estate & Tax Planning   **[A]**

- https://secure.aa.ufl.edu/Approval/reports/19035
- Comments:
  - None

N. FIN 4414- Financial Management   **[A]**

- https://secure.aa.ufl.edu/Approval/reports/19034
- Comments:
  - None

O. GEB 2015- Business & You: Warrington Welcome   **[~~CA~~][A]**

- https://secure.aa.ufl.edu/Approval/reports/19087
- Comments:
  - ~~Does the course number still fit the course? Is the course number offered elsewhere in the state? If the course number is taught elsewhere, would Warrington college of business accept it?~~
    - The Florida Department of Education Statewide Common Numbering System Course Inventory was consulted while this proposal was created. The SCNS inventory was reviewed again on 1/11/2024 for the GEB prefix and is now uploaded to this request.
    - Within the GEB prefix, the GEB 000-099 range is "Introduction to Business", accordingly, the course number still fits the course.
    - Row 173 highlights that UF is the only institution in the SUS currently offering GEB2015.
    - If this course is taught elsewhere in the SUS in the future, Heavener would accept the transfer credit in alignment with the articulation agreement. This is not a required course for any degree programs offered in Heavener.
  - ~~Course description in syllabus does not match the catalog.~~
    - Course description on syllabus has been updated to align to catalog copy. The revised syllabus has been uploaded to the academic approval system "GEB2015 Syllabus Template_revd20240111.docx".
  - ~~Only two excused absences are listed, no reference to absence policy. Please include link to absence policy and clarify excused absences.~~
    - Absence policy has been updated to align with UF absence policy. Link is now included and excused absences are clarified. The revised syllabus

Journalism and Communications

P. RTV 3101- Advanced Writing for Electronic Media **[A]**
- https://secure.aa.ufl.edu/Approval/reports/19383
- Comments:
  - None

Q. RTV 3303- Audio News and Reporting **[A]**
- https://secure.aa.ufl.edu/Approval/reports/17869
- Comments:
  - None

Liberal Arts and Sciences

R. GLY 2042- Planetary Geology **[R]**
- https://secure.aa.ufl.edu/Approval/reports/19068
- Comments:
  - The new posted syllabus (at 3000-level) does NOT show increased reading assignments (they are identical to old 2000-level course) and the homework assignments are not listed, it is not possible to tell there is new work with this advanced-level course. Please revise syllabus to include the new assignments and readings and upload for review.

22. PROPOSED NEW JOINT COURSES

Approved	Conditionally Approved	Recycle
APK 4XXXC- Clinical Anatomy for the Exercise Sciences		
SPM 4XXX- Sport Marketing Analytics		

Health and Human Performance

A. APK 4XXXC- Clinical Anatomy for the Exercise Sciences **[A]**
- https://secure.aa.ufl.edu/Approval/reports/16987
- Comments:
  - None

B. SPM 4XXX- Sport Marketing Analytics **[A]**
- https://secure.aa.ufl.edu/Approval/reports/18882
- Comments:
  - None